STEP 1: WRITING YOUR CV.

ACTIVITY N°1: tick the elements belonging to a CV.

PERSONAL INFORMATION:
- ☐ First name
- ☐ Nickname
- ☐ Surname
- ☐ Address
- ☐ Type of housing
- ☐ Telephone number
- ☐ Mobile number
- ☐ Email address
- ☐ Date of birth
- ☐ Place of birth
- ☐ Zodiac sign
- ☐ Nationality
- ☐ Marital status
- ☐ Height
- ☐ Weight
- ☐ Colour of eyes/hair
- ☐ Number of brothers/sisters
- ☐ Photo of you
- ☐ Photo of your friends
- ☐ List of pets

EDUCATION:
- ☐ School education since the age of 6
- ☐ Years of secondary education
- ☐ Names + location of schools
- ☐ Qualifications and diplomas obtained
- ☐ Names of your teachers
- ☐ Exams you failed
- ☐ Diploma in preparation
- ☐ Diplomas you want to have in the future

WORK EXPERIENCE:
- ☐ Placements and dates
- ☐ Summer jobs and dates
- ☐ Weekend jobs
- ☐ Parents' jobs

OTHER SKILLS:
- ☐ Your knowledge of computers
- ☐ Your abilities at cooking
- ☐ The languages you can speak
- ☐ Your level of fluency for a language
- ☐ You have a driving license

PERSONAL INTERESTS:
- ☐ Favorite school subjects
- ☐ Favorite sports people
- ☐ Favorite TV series
- ☐ Personal activities
- ☐ Favorite occupation
- ☐ Favorite videogames
- ☐ Favorite meals

ACTIVITY n°2: Fill in this grid with your personal information.

PERSONAL INFORMATION:	EDUCATION:	WORK EXPERIENCE:
		OTHER SKILLS:
		PERSONAL INTERESTS:

ACTIVITY n°3: Read Julien LORMIER's CV and answer these questions.
1. How long did Julien stay in each foreign country?
2. What did Julien's work consist in at the Irish hotel? At the pizzeria?
3. In which country is Sheffield situated? What job did Julien do there?
4. Why is he attracted by foreign countries?
5. What personal interest of his is interesting for his career? And why?

ACTIVITY n°4: Using the previous activities, write your CV and type it.

→ **Ce devoir sera à rendre pour la semaine prochaine.**
Sa note comptera dans votre moyenne.

UK	France
GCSE Year 10 (general certificate of secondary education)	Brevet des collèges
NVQ Level 1 (National Vocational Qualification)	CAP
NVQ Level 2	BEP
A Level (Advanced Level)	Bac général
GNVQ Advanced (General National Vocational Qualification)	Bac techno ou Bac Pro ou BT
BTEC Higher	BTS/DUT

Looking for a job

Julien LORMIER
5, rue Marchand
57000 METZ
France

Tel : (00 33) 3 87 85 42 07
Mobile : 06 02 50 34 81
e-mail : j.lorm@orange.fr

Date of birth: 20.9.87
Marital status: single
Nationality: French

EDUCATION & QUALIFICATIONS

2003-2007	Lycée Mondon 57000 METZ
	BEP hôtellerie (equivalent Technical School Certificate)
	Baccalauréat hôtellerie et restauration
	(equivalent School Leaving Certificate)
1999-2003	Collège R.Aubry
	55000 LIGNY
	Brevet (equivalent GCSE)

WORK EXPERIENCE

March-April 2007
6-week period in the Shamrock hotel in Cork. Duties as a bar person including cash handling, serving customers and keeping the bar well-supplied and clean.

October 2006
4-week period in Caesar Pizzeria in Luxembourg. I took the customers' orders and served them. I also kept the place clean and tidy.

May 2006
4-week period in the "Yorkshire Barrel", a pub in Sheffield. I worked at the bar with three other barmen.

PERSONAL INTERESTS

I play basketball in a club and I train children from 10 to 12. I like communicating in foreign languages and I like to learn foreign traditions and local history.